

subject to policy directives and priorities set by the National Museum Services Board. The Board is comprised of 15 Presidentially appointed nonvoting members and 5 *ex officio* nonvoting members.

The Institute awards grants on a competitive basis to support the efforts of museums to conserve the Nation's historic, scientific, and cultural heritage; to maintain and expand their educational role; and to ease the financial burden borne by museums as a result of their increasing use by the public. The Institute awards grants to all types of museums, including but not limited to art, history, general, children's, natural history, science and technology, historic houses, zoos and aquariums, botanical gardens and arboretums, nature centers, and planetariums.

The Institute currently makes grants in seven categories: General Operating Support, Conservation Project Support, Museum Assessment Program, Professional Services Program, Conservation Assessment Program, Technical Assistance, and Museum Leadership Initiatives. General Operating Support grants are 2-year competitive awards that maintain or improve the operations of museums. Conservation Project Support grants are annual competitive awards, for projects lasting up to 2 years, that provide funds for

various conservation efforts. Museum Assessment Program grants are one-time awards made to museums to provide for an independent, professional assessment of their programs and operations. Conservation Assessment Program grants are one-time awards made to museums to assess the condition of their environment and collections, to identify conservation needs and priorities. Professional Services Program grants provide funding to national, regional, State, or local private, nonprofit professional museum organizations and associations for proposals designed to strengthen museum services. Technical Assistance grants provide funds to small, emerging minority and rural museums for training and other implementation activities. Museum Leadership Initiatives support projects that establish mentoring relationships between at least two parties, one of whom is a museum staff member.

Sources of Information

Grants, Contracts, and Cooperative Agreements Those interested in applying for Institute of Museum Services funding should contact the Program Office, Institute of Museum Services, Room 609, 1100 Pennsylvania Avenue NW., Washington, DC 20506. Phone, 202-606-8539.

For further information, contact the Program Director, Institute of Museum Services, Room 609, 1100 Pennsylvania Avenue NW., Washington, DC 20506. Phone, 202-606-8539.

NATIONAL LABOR RELATIONS BOARD

1099 Fourteenth Street NW., Washington, DC 20570
Phone, 202-273-1000 (Central Locator); 202-273-4300 (TDD)

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[For the National Labor Relations Board statement of organization, see the *Federal Register* of June 14, 1979, 44 FR 34215]

The National Labor Relations Board administers the Nation's principal labor law, the National Labor Relations Act. The Board is vested with the power to prevent and remedy unfair labor practices committed by private sector employers and unions and to safeguard employees' rights to organize and determine, through secret ballot elections, whether to have unions as their bargaining representative.

The National Labor Relations Board (NLRB) is an independent agency created by the National Labor Relations Act of 1935 (Wagner Act) (29 U.S.C. 167), as amended by acts of 1947 (Taft-Hartley Act), 1959 (Landrum-Griffin Act), and 1974 (Health Care Amendments).

The act affirms the right of employees to self-organization and collective bargaining through representatives of their own choosing, to engage in other protected, concerted activities, or to refrain from such activities. The act prohibits certain unfair labor practices by employers and labor organizations or their agents. It authorizes the Board to designate appropriate units for collective bargaining and to conduct secret ballot elections to determine whether employees desire representation by a labor organization.

As of July 1, 1971, the Postal Reorganization Act (39 U.S.C. note prec. 101) conferred jurisdiction upon the Board over unfair labor practice charges and representation elections affecting U.S. Postal Service employees. As of August 25, 1974, jurisdiction over all privately operated health care institutions was conferred on the Board by an amendment to the act (29 U.S.C. 152 *et seq.*).

Activities

Under the act, NLRB has two principal functions: preventing and remedying unfair labor practices by employers and labor organizations or their agents; and conducting secret ballot elections among employees in appropriate collective-bargaining units to determine whether or not they desire to be represented by a labor organization in bargaining with employers about their wages, hours, and working conditions. The agency also conducts secret ballot elections among employees who have been covered by a union-security agreement to determine whether or not they wish to revoke their union's authority to make such agreements. In jurisdictional disputes between two or more unions, the Board determines which competing group of workers is entitled to perform the work involved.

Two major, separate components comprise NLRB. The Board itself has five members appointed by the President and primarily acts as a quasi-judicial body in deciding cases on the basis of formal records in administrative proceedings. The General Counsel, also appointed by the President, is independent from the Board.

Under the general supervision of the General Counsel, 33 regional directors and their staffs process representation, unfair labor practice, and jurisdictional

dispute cases. (Some regions have subregional or resident offices.) They issue complaints in unfair labor practice cases; seek settlement of unfair labor practice charges; obtain compliance with Board orders and court judgments; and petition district courts for injunctions to prevent or remedy unfair labor practices. The regional directors direct hearings in representation cases; conduct elections pursuant to the agreement of the parties or the decision-making authority delegated to them by the Board or pursuant to Board directions; and issue certifications of representatives when unions win or certify the results when unions lose employee elections. They process petitions for bargaining unit clarification, for amendment of certification, and for rescission of a labor organization's authority to make a union-shop agreement. They also conduct national emergency employee referendums.

NLRB can act only when it is formally requested to do so. Individuals, employers, or unions may initiate cases

by filing charges of unfair labor practices or petitions for employee representation elections with the Board field offices serving the area where the case arises.

In the event that a regional director declines to proceed on a representation petition, the party filing the petition may appeal to the Board. When a regional director declines to proceed on an unfair labor practice charge, the charging party may appeal to the General Counsel.

For details concerning filing such appeals with those Washington, DC, offices, parties may contact the field office most convenient to them. Field office addresses and telephone numbers are listed below.

Administrative law judges conduct hearings in unfair labor practice cases, make findings of fact and conclusions of law, and recommend remedies for violations found. Their decisions can be appealed to the Board for a final agency determination. The Board's decisions are subject to review in the U.S. Courts of Appeals.

Field Offices—National Labor Relations Board

(RD: Regional Director; OC: Officer-in-Charge; RO: Resident Officer)

Office/Address	Director/Officer	Telephone
Albany, NY (Clinton Ave. at N. Pearl St., 12207)	Thomas J. Sheridan (RO)	518-472-2215
Albuquerque, NM (505 Marquette Ave. NW., 87102)	Robert A. Reisinger (RO)	505-766-3800
Anchorage, AK (222 W. 7th Ave., 99513)	Minoru Hayashi (RO)	907-271-5015
Atlanta, GA (101 Marietta St. NW., 30323)	Martin M. Arlook (RD)	404-331-2896
Baltimore, MD (103 S. Gay St., 8th Fl., 21202)	Louis J. D'Amico (RD)	410-962-2822
Birmingham, AL (1900 3d Ave N., 3d Fl., 35203)	C. Douglas Marshall (RO)	205-731-1492
Boston, MA (10 Causeway St., 02222)	Rosemary Pye (RD)	617-565-6700
Brooklyn, NY (1 Metro Tech Ctr., Jay St. & Myrtle Ave., 11201)	Alvin P. Blyer (RD)	718-330-7713
Buffalo, NY (111 W. Huron St., 14202)	(Vacancy) (RD)	551-846-4931
Chicago, IL (200 W. Adams St., 60606)	Elizabeth Kinney (RD)	312-353-7570
Cincinnati, OH (550 Main St., 45202)	Richard Ahearn (RD)	513-684-3686
Cleveland, OH (1240 E. 9th St., 44199)	Frederick Calatrello (RD)	216-522-3715
Denver, CO (600 17th St., 80202)	Arthur R. DePalma (RD)	303-844-3551
Des Moines, IA (210 Walnut St., 50309)	Morris E. Petersen (RO)	515-284-4391
Detroit, MI (477 Michigan Ave., 48226)	William C. Schaub (RD)	313-226-3200
El Paso, TX (700 E. San Antonio Ave., 79901)	Laureano A. Medrano (RO)	915-534-6434
Fort Worth, TX (819 Taylor St., 76102)	Michael Dunn (RD)	817-334-2921
Grand Rapids, MI (82 Ionia NW., 49503)	David L. Basso (RO)	616-456-2679
Hartford, CT (1 Commercial Plz., 06103)	Peter B. Hoffman (RD)	203-240-3522
Hato Rey, PR (150 Carlos E. Chardon Ave., 00918)	Mary Zelma Asseo (RD)	809-766-5347
Honolulu, HI (300 Ala Moana Blvd., 96850)	Thomas W. Cestare (OC)	808-541-2814
Houston, TX (440 Louisiana St., 77002)	Ruth E. Small (RO)	713-238-9632
Indianapolis, IN (575 N. Pennsylvania St., 46204)	Saundria Bordone (RD)	317-226-7430
Jacksonville, FL (400 W. Bay St., 32202)	James L. McDonald (RO)	904-232-3768
Las Vegas, NV (600 Las Vegas Blvd. S., 89101)	Kenneth A. Rose (RO)	702-388-6416
Little Rock, AR (TCBY Twr., 425 W. Capitol St., 72201-3489)	Thomas H. Smith, Jr. (RO)	501-324-6311
Los Angeles, CA (Region 31) (11000 Wilshire Blvd., 90024)	James J. McDermott (RD)	310-575-7352
Los Angeles, CA (Region 21) (888 Figueroa St., 90017)	Victoria E. Aguayo (RD)	213-894-5200
Memphis, TN (1407 Union Ave., 38104)	Gerard P. Fleischut (RD)	901-722-2725
Miami, FL (51 SW. 1st Ave., 33130)	Hector O. Nava (RO)	305-536-5391
Milwaukee, WI (310 W. Wisconsin Ave., 53203)	Phillip Bloedorn, Acting (RD)	414-297-3861
Minneapolis, MN (110 S. 4th St., 55401)	Ronald M. Sharp (RD)	612-348-1757
Nashville, TN (801 Broadway, 37203)	Alton W. Barksdale (RO)	615-736-5922
Newark, NJ (970 Broad St., 07102)	William A. Pascarell (RD)	201-645-2100
New Orleans, LA (1515 Poydras St., 70112)	Hugh Frank Malone (RD)	504-589-6361

Field Offices—National Labor Relations Board—Continued

(RD: Regional Director; OC: Officer-in-Charge; RO: Resident Officer)

Office/Address	Director/Officer	Telephone
New York, NY (26 Federal Plz., 10278)	Daniel Silverman (RD)	212-264-0300
Oakland, CA (1301 Clay St., 94612)	James S. Scott (RD)	510-637-3300
Overland Park, KS (8600 Farley St., 66212)	F. Rozier Sharp (RD)	913-236-3000
Peoria, IL (300 Hamilton Blvd., 61602)	Glenn A. Zipp (RD)	309-671-7080
Philadelphia, PA (615 Chestnut St., 19106)	Peter W. Hirsch (RD)	215-597-7601
Phoenix, AZ (234 N. Central Ave., 85004)	Roy H. Garner (RD)	602-379-3361
Pittsburgh, PA (1000 Liberty Ave., 15222)	Gerald Kobell (RD)	412-644-2977
Portland, OR (222 SW. Columbia St., 97201)	Delano D. Eyer (OC)	503-326-3085
San Antonio, TX (615 E. Houston St., 78205)	Ruben R. Armendariz (RO)	210-229-6140
San Diego, CA (555 W. Beech St., 92101)	Claude R. Marston (RO)	619-557-6184
San Francisco, CA (901 Market St., 94103)	Robert H. Miller (RD)	415-744-6810
Seattle, WA (915 2d Ave., 98174)	John D. Nelson (RD)	206-220-6300
St. Louis, MO (611 N. 10th St., 63101)	Ralph R. Tremain (RD)	314-425-4167
Tampa, FL (201 E. Kennedy Blvd., 33602)	Rochelle Kenton (RD)	813-228-2641
Tulsa, OK (111 W. 5th St., 74103)	Francis Molenda (RO)	918-581-7951
Washington, DC (2120 L St. NW, 20037)	Steven L. Shuster (RO)	202-254-7612
Winston-Salem, NC (251 N. Main St., 27101)	Willie L. Clark, Jr. (RD)	910-631-5201

Sources of Information

Contracts Prospective suppliers of goods and services may inquire about agency procurement and contracting practices by writing to the Chief, Procurement and Facilities Branch, National Labor Relations Board, Washington, DC 20570. Phone, 202-273-4040.

Employment The Board appoints administrative law judges from a register established by the Office of Personnel Management. The agency hires attorneys, stenographers, and typists for all its offices; field examiners for its field offices; and administrative personnel for its Washington office. Inquiries regarding college and law school recruiting programs should be directed to the nearest regional office. Employment inquiries and applications may be sent to any regional office or the Washington personnel office.

Publications Anyone desiring to inspect formal case documents or read agency publications may use facilities of the Washington or field offices. The agency will assist in arranging reproduction of documents and order transcripts of hearings. The Board's offices offer free informational leaflets in limited quantities: *The National Labor Relations*

Board and YOU (Unfair Labor Practices), The National Labor Relations Board and YOU (Representation Cases), Your Government Conducts an Election for You on the Job, and The National Labor Relations Board—What It Is, What It Does. The Superintendent of Documents, Government Printing Office, Washington, DC 20402, sells *A Guide to Basic Law and Procedures Under the NLRA*, the *Annual Report*, the *Classified Index of National Labor Relations Board Decisions and Related Court Decisions*, volumes of Board decisions, and a number of subscription services, including the *NLRB Casehandling Manual* (in three parts), the *Weekly Summary of NLRB Cases*, the *NLRB Election Report*, and *An Outline of Law and Procedure in Representation Cases*. **Speakers** To give the public and persons appearing before the agency a better understanding of the National Labor Relations Act and the Board's policies, procedures, and services, Washington and regional office personnel participate as speakers or panel members before bar associations, labor, educational, civic, or management organizations, and other groups. Requests for speakers or panelists may be made to Washington officials or to the appropriate regional director.

For further information, contact the Information Division, National Labor Relations Board, 1099 Fourteenth Street NW., Washington, DC 20570. Phone, 202-273-1991.